

**PHYSICAL STOCK DEPOSIT / WITHDRAWAL INSTRUCTIONS**

**實物股票存入/提取指示**

To: Gong Ping Securities Limited  
致: 公平證券有限公司

Enquiry 查詢熱線: (852) 3161-2400

Fax No 傳真號碼: (852) 2377-1100

Email 電郵: [cs@gongpinggroup.com](mailto:cs@gongpinggroup.com)

Date 日期: \_\_\_\_\_

RECEIVED BY: (For CS Dept.)

A c c o u n t N u m b e r 客 戶 賬 戶										
A c c o u n t N a m e 客 戶 姓 名										

本人/吾等現指示公平從本人/吾等之戶口存入/提取港股，並扣取有關股票及費用:

I/We hereby instruct Gong Ping to deposit/withdraw the Hong Kong Stocks from my/our account and the related fee:

	Stock Code 股票號碼	Stock Name 股票名稱	Quantity 數量	Remarks 備註 (僅供公司內部使用)
1				
2				
3				
4				
5				

若閣下欲授權別人代為領取實貨股票，該獲授權人必須帶同閣下簽署的授權書正本。

Should you wish to appoint an authorized person to collect the physical share certificate(s) on your behalf, the authorized person must bring an original authorized letter signed by you.

另外，如欲於非辦公時間內（辦公時間為星期一至五，上午9時至中午12時及下午1時半至5時半）（公眾假期除外）領取實貨，請先致電本公司預約。

Besides, if you wish to collect your physical share certificate(s) outside normal office hours (Monday - Friday 9:00am-12:00noon and 1:30pm – 5:30pm, except public holiday), please call us for prior arrangement.

<p><b>*Authorized Signature(s)</b> (Must match with the opening form signature) 客戶簽署 (必須與開戶文件簽署相符)</p> <p>日期:</p>	<p>確認人員 Confirmed by:</p> <p>日期:</p> <p>時間:</p>
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<b>此欄僅供本公司交收部填寫 《For Settlement Dept. Use Only》</b>				
Value Date	Verified by	Approved by	Marker	Checker